



## Privacy Policy

This Privacy Policy applies to the activities of Castle Hill RSL Cricket Club ABN 21 293 611 349.

It explains how Castle Hill RSL Cricket Club handles personal information and complies with the requirements of the Privacy Act 1988 of Australia (“the Privacy Act”). If you have further questions relating to this policy please contact the club by e-mail at [castlehillrslcc@gmail.com](mailto:castlehillrslcc@gmail.com).

Please read this privacy policy before using the site or submitting any personal information. By using the site, you are accepting the practices described in this privacy policy. These practices may be changed, but any changes will be posted and changes will only apply to activities and information on a going forward, not retrospective basis. You are encouraged to review the privacy policy whenever you visit the site to make sure that you understand how any personal information you provide will be used. We hope that this disclosure will help increase your confidence in our site and enhance your experience on the Internet.

### What We Collect and How We Use It

Castle Hill RSL Cricket Club try to keep collecting information to a minimum. We collect club information and personally identifiable information, like names, postal addresses, email addresses, etc., when voluntarily submitted by our visitors, during the registration process or when using our contact us capabilities. The information you provide is used to provide you information relating to Castle Hill RSL Cricket Club.

Except for the limited instances noted below, we do not share personally identifiable information collected at this site with third parties. The exception is:

We may also disclose personal information if we are required to do so by law or if in our good faith judgment, such action is reasonably necessary to comply with legal process, to respond to any claims, or to protect the rights of Castle Hill RSL Cricket Club, its customers and the public.

### Cookies

A cookie is a small data file that certain Web sites write to your hard drive when you visit them. A cookie file can contain information such as a user ID that the site uses to track the pages you’ve visited.

Cookies are not used by Castle Hill RSL Cricket Club and thus such information is not recorded.

### Information Security

Your personally identifiable information is kept secure. Only authorised Castle Hill RSL Cricket Club existing board members, agents and contractors (who have agreed to keep information secure and confidential) have access to this information. You may contact us at any time to review your personal data that we maintain in our database.



## **Accessing the information we keep about you**

If at any time you want to know exactly what personal information we hold about you, you are welcome to access your record by e-mailing us [castlehillrslcc@gmail.com](mailto:castlehillrslcc@gmail.com). Our file of your information will usually be made available to you within 14 days. For security purposes confirmation of your identity will be required prior to supply of this information.

## **Amending and deleting the information we have about you**

If at any time you wish to amend personal information that is inaccurate or out of date, please contact us and we will alter this record. If you wish to have your personal information deleted, please let us know in the same manner as referred to above and we will take all reasonable steps to delete it except where we need to keep information for reasons relating to the administration of the club to give you information or for legal reasons.

## **General**

Third party Internet sites accessible through hyperlinks from this site have their own privacy practices, and Castle Hill RSL Cricket Club has no responsibility or liability for these independent practices. Please review their privacy practices for yourself. Castle Hill RSL Cricket Club has no intention of collecting personal information from children. We reserve the right to make changes to this policy. Any changes to this policy will be posted.

## **Your Security: How Do We Protect Personal and Credit Card Information**

Your personally identifiable information is kept secure. Only authorised Castle Hill RSL Cricket Club existing board members, agents and contractors (who have agreed to keep information secure and confidential) have access to this information.

We use industry-standard SSL authentication to guarantee the confidentiality and privacy of online transactions through our site.

SSL authentication and 256-bit encryption (scrambling) ensures that your online transaction and credit card information are safe from third party interception.

Please note that e-mail is not encrypted and is not considered a secure means of transmitting credit card numbers.

## **Whom do I contact with questions or concerns about this privacy policy?**

If you need further assistance, please send an e-mail with your questions or comments to [castlehillrslcc@gmail.com](mailto:castlehillrslcc@gmail.com).

Or write to us at:

Castle Hill RSL Cricket Club

Castle Hill RSL

PO Box 25, Castle Hill NSW 1765.